



Fresno MLS Residential Listing Input Form

Required fields are denoted with red asterisk(*)

*Full Name				Suffix	
*County				Post Direction (N, E, S, W)	
*APN					
*Street #		*Street Name		Unit #	
*City		*Zip code			

*Listing Period		*Expiration Date	
*On Market Date			
*Office ID		*Agent ID	
Co-Office ID		Co-Agent ID	

*Property Subtype	Primary		Secondary		Other	
		Single Family		Single Family		Single Family
		Condo		Condo		Condo
		PUD		PUD		PUD
		Mobile Home		Mobile Home		Mobile Home
		Manufactured Home		Manufactured Home		Manufactured Home

*Transaction Type		Sale		Lease	Lease (Monthly)						
*Short Sale		Yes		No	Sub-Lease		Yes		No		
	*REO/Bank Owned		Yes		No	Lease Type		Gross		Net	
				Available Date				Sub-Lease Expiration			

Additional APN's		Yes		No	*Agreement Type			Scope Service			
APN #2					Excl. Right to Sell			Entry Only			
APN #3					Excl. Agency			Limited Service			
APN #4					Open						
APN #5					Dual Agency				Yes		No

*Cross Street				*Listing Price					
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Public Viewable	Yes	No	*Commission (% or \$)			
*Show Addr to Public	Yes	No	*Variable Rate	Yes	No	
*Show AVM on VOW	Yes	No	*Email Offer	Yes	No	
*Show Comment to VOW	Yes	No	*Email			

*Bedrooms				*Sq Ft Source	*Lot Size Source
*Bathrooms				Seller	Seller
*Approx Sq Ft				Appraiser	Appraiser
*Lot Size		SqFt	Acres	Tax Records	Tax Records
*Year Built		Or	New Construction	Under Construction	Unknown

*Property ADU	Yes	No (If no, skip numbers 1 through 20)
1. *Type	ADU	Junior ADU

2. *SqFt of ADU	
3. *SqFt of ADU Source	Appraiser Seller Tax Records Other

4. *Parking	Yes	No
5. *Separate Address	Yes	No
6. *Gas Meter	Yes	No
7. *Water Meter	Yes	No
8. *Electric Meter	Yes	No
9. *Beds		
10. *Baths		
11. *Occupied	Yes	No
12. *Attached	Yes	No
13. *Kitchen	Yes	No

14. *Kitchen Features	
F/S Range/Oven	Built In Range/Oven
Gas Appliances	Electric Appliances
Disposal	Dishwasher
Microwave	Trash Compactor
Eating Area	Breakfast Bar
Pantry	Refrigerator
Wine Refrigerator	Other

15. Entry Level	Upper	Lower	Street
16. *Year Built Source	Appraiser	Seller	Tax Records Other

17. ADU Showing Contact:

18. *Rented	Yes	No
19. *Rent \$		
20. *Year Built		

Owner Name		Owner Phone	
Occupant Name		Phone to Show	

*Occupant Type	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Tenant	<input type="checkbox"/>	Caretaker
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Marketing Remarks

Agent Remarks

Excluded from Sale	
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***Directions to Property**

*School District		*Junior High School	
*Grade School		*High School	
Schools Comment			

Style:	Ranch	Bungalow	Colonial	Spanish	Contemporary
	Tudor	Victorian	Townhouse	Cottage	Mediterranean
	Cabin	Mid-Century Modern			

Census Tract					Zoning	
*Region	Urban	Rural	Foothills	Mountain	Lot Dimensions	
*Area	Area refers to the last 3 digits of the property zip code. EX: 93711 Area=711				Tract/Builder	
*# Of Stories	Single Story		Two		Multi/Split	
*Master Bedroom Level	Main		Upper		Lower	

*Sewer/Water	
Public Water	
Public Sewer	
Septic Tank	
Shared Well	
Community Well	
Private Well	

*Gas & Electric	
Public Utilities	
Propane	
No Gas	
All Electric	
Generator	
No Electric	

Special Features			
Isolated Bedroom		Isolated Bathroom	
Studio		Security System	
Security Gate		Built in Cabinets	
Central Vac		Skylight	
Water Softener		Water Filter	
Wet/Dry Bar		Satellite Dish	
High Tech Cable		Multi Phone Line	
Private Tennis Court		Other/See Remarks	
Horses Allowed		Horse Setup	
Intercom			

Unit Description			
Ground Floor		End Unit	
Second Floor		Inside	
Split Level		Front	
Rear			

Rentals Allowed			
Yes		No	

Energy Efficiency			
Dual Pane Windows		Triple Pane Windows	
Solar Pool Heater		Solar Water Heater	
13+ SEER A/C		Tankless Water Heater	
Other			

Disabled Features			
Wheel Chair Access		Limited Wheel Chair Access	
Ramp		Hand Rails	
Wide Doors		Bathroom Fixtures	
Wheel Chair Access/Shower		One Level Floor	
Elevator			

*Solar	Yes	No		
*Solar Type	Leased	Owned	Power Purchase AGMT	Other

Leased Equipment			
Security System		Propane	
Water Softener		Satellite Dish	
Solar Panels			

Age Restrictions	Yes	No
*Supra Lockbox	Yes	No
Lockbox Location		

*Showing			
Lock Box		Call Agent	
Key in Office		Dog Inside	
Go Occupied		Dog Outside	
Call First/LM/Go		Restricted Hours	
Confirmed Appt Only		Locked Gate	
24 Hr. Notice		Seasonal Access	
Not Sunday		Showing Time	
Sunset Fri/Sat		4 Wheel Drive	
CBS Code Required		Vacant Go Show	
Alarm			
Alarm code may only be entered in MLS with Seller's written consent.			

Showing Instructions	

*Under Surveillance	Yes	No
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Gate Code	
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Well Depth	
Water Level	
G.P.M.	
Well HP	

*Heating & Cooling			
Central Heat & Cool		Floor or Wall Unit	
Central Heating		Whole House Fan	
Central Cooling		None	
Ductless Or Split		Other	
Evaporative Cool		Window or Wall A/C	

*Foundation	
Concrete	
Wood Sub Floor	
Both	

Flooring			
Carpet	Hardwood		
Laminate	Other		
Tile	Vinyl		

*Number of Fireplaces	
Fireplace Location	

Fireplace Type			
Masonry	Zero Clearance		
Gas Insert	Free Standing		
Wood Insert	Pellet		

*Laundry			
Inside	On Lower Level		
In Garage	Gas Hook Up		
In Closet	Electric Hook Up		
Utility Room	Common		
On Porch	Coin Op		
On Upper Level	None		

Bath Features			
Tub/Shower	Other		
Shower	Jetted Tub		
Tub	Oval Tub		
Roman Tub			
Basement Sq Ft			

Kitchen			
F/S Range/Oven	Trash Compactor		
Built in Range/Oven	Eating Area		
Gas Appliances	Breakfast Bar		
Electric Appliances	Pantry		
Disposal	Refrigerator		
Dishwasher	Wine Refrigerator		
Microwave	Other		

Dining Room Features	
Formal	
Living Room/Area	
Family Room/Area	

Basement			
Full	Unfinished		
Partial	None		
Finished			

Extra Rooms		Exterior Features		Rooms			
Great Room				Living Room Level	Lower	Main	Upper
Office		Corner	Lake View	Formal Dining Room Level	Lower	Main	Upper
Family Room		Cul De Sac	Park View	Kitchen Level	Lower	Main	Upper
Den/Study				Eating Area Level	Lower	Main	Upper
Loft		Bluff View	Water Front	Family Room Level	Lower	Main	Upper
Game Room		Golf Course	Cross Fenced	Great Room Level	Lower	Main	Upper
Converted Garage		River View	Pasture	Main Bedroom Level	Lower	Main	Upper
Wine Room				2nd Bedroom Level	Lower	Main	Upper
Other		Other		3rd Bedroom Level	Lower	Main	Upper
				4th Bedroom Level	Lower	Main	Upper
				Extra Room level	Lower	Main	Upper
				Utility Room Level	Lower	Main	Upper

Parking Features				*Garage Type	Attached	Detached
Existing RV Parking			Auto Opener			
Potential RV Parking			Drive Thru			
Carport			Street	*Garage Spaces		
Uncovered			Circular Driveway			
Work/Shop Area			Tandem Garage	*Carport Spaces		
Other						

*Pool	Yes	No	
*Pool Type	In Ground	Above Ground	
*Pool Status	Private	Community	Both

*Roofing	
Composition	Tar/Gravel
Tile	Rolled/Hot Mop
Wood	Fiberglass
Metal	Other

*Exterior		Front of House Faces	
Stucco	Stone	North	
Wood	Metal	South	
Brick	Shingle	East	
Block	Log	West	
Vinyl	Other		

Pool Features	
Fenced	Community Pool
Gunite	Vinyl
Fiberglass	Fiber Optic Lighting
Grassy Area	Water Feature
Pebble	Heated

Yard	
Sprinklers Front	Fruit/Nut Trees
Sprinklers Back	Garden Area
Sprinklers Auto	Mature Landscape
Sprinklers Manual	Synthetic Lawn
Fenced	Drip System
Other	

Spa	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Patio Features			
<input type="checkbox"/>	Covered	<input type="checkbox"/>	Concrete
<input type="checkbox"/>	Uncovered	<input type="checkbox"/>	Wood Deck
<input type="checkbox"/>	Enclosed	<input type="checkbox"/>	Stone
<input type="checkbox"/>	Brick	<input type="checkbox"/>	Screened
<input type="checkbox"/>	Other		

Detached Structures			
<input type="checkbox"/>	Shop	<input type="checkbox"/>	Kennel
<input type="checkbox"/>	Guest House	<input type="checkbox"/>	Shed
<input type="checkbox"/>	Barn	<input type="checkbox"/>	2 Homes on Lot
<input type="checkbox"/>	Green House	<input type="checkbox"/>	Other/See Remarks

Special Disclosure	
<input type="checkbox"/>	Flood Zone
<input type="checkbox"/>	Agent/Owner Related
<input type="checkbox"/>	Death On Property
<input type="checkbox"/>	Flight Path
<input type="checkbox"/>	See Remarks/Attachments

Reports Available			
<input type="checkbox"/>	Home Inspection	<input type="checkbox"/>	Rules & Regulations
<input type="checkbox"/>	Roof	<input type="checkbox"/>	Bylaws
<input type="checkbox"/>	Pest	<input type="checkbox"/>	Budget
<input type="checkbox"/>	Septic	<input type="checkbox"/>	Financial Statement
<input type="checkbox"/>	Well	<input type="checkbox"/>	Other HOA Documents
<input type="checkbox"/>	Water Potability	<input type="checkbox"/>	Appraisal
<input type="checkbox"/>	CC&R's	<input type="checkbox"/>	NHD
<input type="checkbox"/>	Prelim Title Report	<input type="checkbox"/>	Seller Disclosure

1st Loan Type	
<input type="checkbox"/>	Private
<input type="checkbox"/>	Assumable
<input type="checkbox"/>	Non-Assumable
<input type="checkbox"/>	Free & Clear

2nd Loan Type	
<input type="checkbox"/>	Assumable
<input type="checkbox"/>	Private
<input type="checkbox"/>	Non-Assumable

Seller Will Consider	
<input type="checkbox"/>	Government
<input type="checkbox"/>	Conventional
<input type="checkbox"/>	Cash
<input type="checkbox"/>	Owner Carry
<input type="checkbox"/>	Limited Financing
<input type="checkbox"/>	Lease Option

*Auction	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Hardship Sbmited	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
1st Trust Deed Amt \$				
2nd Trust Deed Amt \$				
Notes				
Additional Debt \$				

Unique Conditions				
<input type="checkbox"/>	Probate	<input type="checkbox"/>	Court Approval Required	
<input type="checkbox"/>	Estate Sale	<input type="checkbox"/>	Relo Company	
<input type="checkbox"/>	Bankruptcy	<input type="checkbox"/>	1031 Exchange	
*Home Owners Assoc	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
*HOA Dues				
*Frequency				

