



## Fresno MLS Residential Listing Input Form

Required fields are denoted with red asterisk(\*)

<b>*Full Name</b>				<b>Suffix</b>	
<b>*County</b>				<b>Post Direction ( N, E, S, W)</b>	
<b>*APN</b>					
<b>*Street #</b>		<b>*Street Name</b>		<b>Unit #</b>	
<b>*City</b>		<b>*Zip code</b>			

<b>*Listing Period</b>		<b>*Expiration Date</b>	
<b>*On Market Date</b>			
<b>*Office ID</b>		<b>*Agent ID</b>	
<b>Co-Office ID</b>		<b>Co-Agent ID</b>	

<b>*Property Subtype</b>	Primary		Secondary		Other	
		Single Family		Single Family		Single Family
		Condo		Condo		Condo
		PUD		PUD		PUD
		Mobile Home		Mobile Home		Mobile Home
		Manufactured Home		Manufactured Home		Manufactured Home

<b>*Transaction Type</b>	Sale	Lease	<b>Lease (monthly)</b>		
<b>*Short Sale</b>	Yes	No	<b>Sub-Lease</b>		
<b>*REO/Bank Owned</b>	yes	No	<b>Lease Type</b>		
Is listing contingent on the seller finding a replacement property?			Yes	No	<b>Sub-Lease Expiration</b>

<b>Additional APN's</b>	Yes	No	<b>*Agreement Type</b>		<b>Scope Service</b>	
APN #2			Excl. Right to Sell		Entry Only	
APN #3			Excl. Agency		Limited Service	
APN #4			Open			
APN #5			<b>Dual Agency</b>		Yes	No

<b>*Cross Street</b>		<b>*Listing Price</b>	
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<b>Public Viewable</b>	Yes	No	<b>*Commission (% or \$)</b>			
<b>*Show Addr to Public</b>	Yes	No	<b>*Variable Rate</b>	Yes	No	
<b>*Show AVM on VOW</b>	Yes	No	<b>*Email Offer</b>	Yes	No	
<b>*Show Comment to VOW</b>	Yes	No	<b>*Email</b>			

<b>*Bedrooms</b>				<b>*Sq Ft Source</b>	<b>*Lot Size Source</b>
<b>*Bathrooms</b>				Seller	Seller
<b>*Approx Sq Ft</b>				Appraiser	Appraiser
<b>*Lot Size</b>		SqFt	Acres	Tax Records	Tax Records
<b>*Year Built</b>		Or	New Construction	Under Construction	Unknown

<b>*Property ADU</b>	Yes	No (If no, skip numbers 1 through 20)
<b>1. *Type</b>	ADU	Junior ADU

<b>2. *SqFt of ADU</b>	
<b>3. *SqFt of ADU Source</b>	Appraiser Seller Tax Records Other

<b>4. *Parking</b>	Yes	No	<b>14. *Kitchen Features</b>
<b>5. *Separate Address</b>	Yes	No	
<b>6. *Gas Meter</b>	Yes	No	
<b>7. *Water Meter</b>	Yes	No	
<b>8. *Electric Meter</b>	Yes	No	
<b>9. *Beds</b>			
<b>10. *Baths</b>			
<b>11. *Occupied</b>	Yes	No	
<b>12. *Attached</b>	Yes	No	
<b>13. *Kitchen</b>	Yes	No	

<b>15. Entry Level</b>	Upper	Lower	Street
<b>16. *Year Built Source</b>	Appraiser	Seller	Tax Records Other

**17. ADU Showing Contact:**

<b>18. *Rented</b>	Yes	No
<b>19. *Rent \$</b>		
<b>20. *Year Built</b>		

<b>Owner Name</b>		<b>Owner Phone</b>	
<b>Occupant Name</b>		<b>Phone to Show</b>	

<b>*Occupant Type</b>	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Tenant	<input type="checkbox"/>	Caretaker
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**Marketing Remarks**


**Agent Remarks**


<b>Excluded from Sale</b>	
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**\*Directions to Property**


<b>*School District</b>		<b>*Junior High School</b>	
<b>*Grade School</b>		<b>*High School</b>	
<b>Schools Comment</b>			

<b>Style:</b>	Ranch	Bungalow	Colonial	Spanish	Contemporary
	Tudor	Victorian	Townhouse	Cottage	Mediterranean
	Cabin	Mid-Century Modern			

<b>Census Tract</b>					<b>Zoning</b>	
<b>*Region</b>	Urban	Rural	Foothills	Mountain	<b>Lot Dimensions</b>	
<b>*Area</b>	Area refers to the last 3 digits of the property zip code. EX: 93711 Area=711				<b>Tract/Builder</b>	
<b>*# Of Stories</b>	Single Story		Two		Multi/Split	
<b>*Master Bedroom Level</b>	Main		Upper		Lower	

<b>*Sewer/Water</b>	
Public Water	
Public Sewer	
Septic Tank	
Shared Well	
Community Well	
Private Well	

<b>*Gas &amp; Electric</b>	
Public Utilities	
Propane	
No Gas	
All Electric	
Generator	
No Electric	

<b>Special Features</b>			
Isolated Bedroom		Isolated Bathroom	
Studio		Security System	
Security Gate		Built in Cabinets	
Central Vac		Skylight	
Water Softener		Water Filter	
Wet/Dry Bar		Satellite Dish	
High Tech Cable		Multi Phone Line	
Private Tennis Court		Other/See Remarks	
Horses Allowed		Horse Setup	
Intercom			

<b>Unit Description</b>			
Ground Floor		End Unit	
Second Floor		Inside	
Split Level		Front	
Rear			

<b>Rentals Allowed</b>			
Yes		No	

<b>Energy Efficiency</b>			
Dual Pane Windows		Triple Pane Windows	
Solar Pool Heater		Solar Water Heater	
13+ SEER A/C		Tankless Water Heater	
Other			

<b>Disabled Features</b>			
Wheel Chair Access		Limited Wheel Chair Access	
Ramp		Hand Rails	
Wide Doors		Bathroom Fixtures	
Wheel Chair Access/Shower		One Level Floor	
Elevator			

<b>*Solar</b>	Yes	No		
<b>*Solar Type</b>	Leased	Owned	Power Purchase AGMT	Other

<b>Leased Equipment</b>			
Security System		Propane	
Water Softener		Satellite Dish	
Solar Panels			

<b>Age Restrictions</b>	Yes	No
<b>*Supra Lockbox</b>	Yes	No
<b>Lockbox Location</b>		

<b>*Showing</b>			
Lock Box			Call Agent
Key in Office			Dog Inside
Go Occupied			Dog Outside
Call First/LM/Go			Restricted Hours
Confirmed Appt Only			Locked Gate
24 Hr. Notice			Seasonal Access
Not Sunday			Showing Time
Sunset Fri/Sat			4 Wheel Drive
CBS Code Required			Vacant Go Show
Alarm			
Alarm code may only be entered in MLS with Seller's written consent.			

<b>Showing Instructions</b>	

<b>*Under Surveillance</b>		Yes		No
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<b>Gate Code</b>	
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<b>Well Depth</b>	
<b>Water Level</b>	
<b>G.P.M.</b>	
<b>Well HP</b>	

<b>*Heating &amp; Cooling</b>			
Central Heat & Cool			Floor or Wall Unit
Central Heating			Whole House Fan
Central Cooling			None
Ductless Or Split			Other
Evaporative Cool			Window or Wall A/C

<b>*Foundation</b>	
	Concrete
	Wood Sub Floor
	Both

<b>Flooring</b>			
Carpet		Hardwood	
Laminate		Other	
Tile		Vinyl	

<b>*Number of Fireplaces</b>	
<b>Fireplace Location</b>	

<b>Fireplace Type</b>			
Masonry		Zero Clearance	
Gas Insert		Free Standing	
Wood Insert		Pellet	

<b>*Laundry</b>			
Inside		On Lower Level	
In Garage		Gas Hook Up	
In Closet		Electric Hook Up	
Utility Room		Common	
On Porch		Coin Op	
On Upper Level		None	

<b>Bath Features</b>			
Tub/Shower		Other	
Shower		Jetted Tub	
Tub		Oval Tub	
Roman Tub			

<b>Basement Sq Ft</b>	
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<b>Kitchen</b>			
F/S Range/Oven		Trash Compactor	
Built in Range/Oven		Eating Area	
Gas Appliances		Breakfast Bar	
Electric Appliances		Pantry	
Disposal		Refrigerator	
Dishwasher		Wine Refrigerator	
Microwave		Other	

<b>Dining Room Features</b>	
Formal	
Living Room/Area	
Family Room/Area	

<b>Basement</b>			
Full		Unfinished	
Partial		None	
Finished			

Extra Rooms		Exterior Features		Rooms			
Great Room				Living Room Level	Lower	Main	Upper
Office		Corner	Lake View	Formal Dining Room Level	Lower	Main	Upper
Family Room		Cul De Sac	Park View	Kitchen Level	Lower	Main	Upper
Den/Study				Eating Area Level	Lower	Main	Upper
Loft		Bluff View	Water Front	Family Room Level	Lower	Main	Upper
Game Room		Golf Course	Cross Fenced	Great Room Level	Lower	Main	Upper
Converted Garage		River View	Pasture	Main Bedroom Level	Lower	Main	Upper
Wine Room				2nd Bedroom Level	Lower	Main	Upper
Other		Other		3rd Bedroom Level	Lower	Main	Upper
				4th Bedroom Level	Lower	Main	Upper
				Extra Room level	Lower	Main	Upper
				Utility Room Level	Lower	Main	Upper

Parking Features				*Garage Type	Attached	Detached
Existing RV Parking			Auto Opener			
Potential RV Parking			Drive Thru			
Carport			Street	*Garage Spaces		
Uncovered			Circular Driveway			
Work/Shop Area			Tandem Garage	*Carport Spaces		
Other						

*Pool	Yes	No	
*Pool Type	In Ground	Above Ground	
*Pool Status	Private	Community	Both

*Roofing	
Composition	Tar/Gravel
Tile	Rolled/Hot Mop
Wood	Fiberglass
Metal	Other

*Exterior		Front of House Faces	
Stucco	Stone	North	
Wood	Metal	South	
Brick	Shingle	East	
Block	Log	West	
Vinyl	Other		

Pool Features	
Fenced	Community Pool
Gunite	Vinyl
Fiberglass	Fiber Optic Lighting
Grassy Area	Water Feature
Pebble	Heated

Yard	
Sprinklers Front	Fruit/Nut Trees
Sprinklers Back	Garden Area
Sprinklers Auto	Mature Landscape
Sprinklers Manual	Synthetic Lawn
Fenced	Drip System
Other	

<b>Spa</b>	Yes	No
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Patio Features			
	Covered		Concrete
	Uncovered		Wood Deck
	Enclosed		Stone
	Brick		Screened
	Other		

Detached Structures			
	Shop		Kennel
	Guest House		Shed
	Barn		2 Homes on Lot
	Green House		Other/See Remarks

Special Disclosure	
	Flood Zone
	Agent/Owner Related
	Death On Property
	Flight Path
	See Remarks/Attachments

Reports Available	
Home Inspection	Rules & Regulations
Roof	Bylaws
Pest	Budget
Septic	Financial Statement
Well	Other HOA Documents
Water Potability	Appraisal
CC&R's	NHD
Prelim Title Report	Seller Disclosure

1st Loan Type	
	Private
	Assumable
	Non-Assumable
	Free & Clear

2nd Loan Type	
	Assumable
	Private
	Non-Assumable

Seller Will Consider	
	Government
	Conventional
	Cash
	Owner Carry
	Limited Financing
	Lease Option

<b>*Auction</b>	Yes	No
<b>Hardship Submitted</b>	Yes	No
<b>1st Trust Deed Amt \$</b>		
<b>2nd Trust Deed Amt \$</b>		
<b>Notes</b>		
<b>Additional Debt \$</b>		

Unique Conditions			
Probate		Court Approval Required	
Estate Sale		Relo Company	
Bankruptcy		1031 Exchange	
<b>*Home Owners Assoc</b>	Yes	No	
<b>*HOA Dues</b>			
<b>*Frequency</b>			

**\*Association/Park Amenities**

Pool	Exercise Room	Tennis
Spa	Green Area	Racquet Ball
Sauna	RV Storage	Security Guard
Club House	Playground	Lake/Pond
Gated Community	Landscape Maintenance	Other/None

<b>*Seniors Only</b>	Yes	No
<b>*Mobile Home In Park</b>	Yes	No
<b>*Space Rent</b>		
<b>*Permanent Foundation</b>	Yes	No

<b>*Park Description</b>	
Park Space Rented	
Park Space Owned	
On County Tax Roll	

<b>*Mobile Home Type</b>	
Single Wide	
Double Wide	
Triple Wide	
Expando	
Other	

<b>*Hud or Insig #</b>	
<b>*License #</b>	
<b>*Serial #</b>	
<b>*Park Name</b>	
<b>*Make or Model</b>	

Comments:

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<b>*Signature:</b>		<b>*Date:</b>	
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